**Section to be completed AFTER THE MOBILITY**

#### **TRAINEESHIP CERTIFICATE**

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| **Name of the trainee:** |

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| **Name of the receiving organisation/enterprise:** |

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| **Sector of the receiving organisation/enterprise:** |

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| --- |
| **Address of the receiving organisation/enterprise** *[street, city, country, phone, e-mail address]***, website:** |

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| **Start[[1]](#footnote-1) and end[[2]](#footnote-2) of the complete traineeship period:**  **The dates have to be exactly the same as stated in the Learning Agreement!**  Start date and end date of the complete traineeship (incl. virtual component, if applicable):  from [day/month/year] …………………. to [day/month/year] ……………….  Start date and end date of physical mobility:  from [day/month/year] …………………. to [day/month/year] ……………….  Start date and end date of virtual mobility:  from [day/month/year] …………………. to [day/month/year] ………………. |

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| **Detailed programme of the traineeship period including tasks carried out by the trainee:** |

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| **Knowledge, skills (intellectual and practical) and competences acquired (learning outcomes achieved):** |

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| **Evaluation of the trainee**[[3]](#footnote-3)**:** |

**Date:**

**Name and signature of the responsible person at the receiving organisation/enterprise:**

1. First day the trainee has started (virtually or physically) at the enterprise to carry out his/her traineeship. [↑](#footnote-ref-1)
2. The end of the traineeship period is the last day the trainee has been present at the receiving enterprise or ended his tasks virtually. [↑](#footnote-ref-2)
3. According to the agreed assessment criteria, such as: academic skills/expertise, analytical skills, initiative, adaptability, communication skills, teamwork skills, decision-making skills [↑](#footnote-ref-3)